



# 2018 Riviera Ball

Santa Barbara

PRESENTING SPONSOR AGILENT TECHNOLOGIES

SATURDAY, NOVEMBER 10, 2018

An American Cancer Society Gala

Four Seasons Resort, The Biltmore, Santa Barbara

## Volunteer Form

**Yes, count on me to volunteer at the Santa Barbara Riviera Ball @ Four Seasons Resort Biltmore!**

Please complete and return this form by mail, fax, or email **as soon as possible**.

CONTACT PERSON AND TITLE

COMPANY NAME (Optional)

ADDRESS

CITY/STATE/ZIP

( )

( )

PHONE

FAX

EMAIL

YOUR SIGNATURE

DATE

Please let us know:  Physical Restrictions –Yes or No \_\_\_\_\_ (Please specify)

For set up, please wear comfortable clothing and for the evening please wear black and/or white business attire. Choose from the following schedules – separate volunteer meals will be provided:

<input type="checkbox"/>	1:00 p.m. – 4:30 p.m.	SET-UP Auction, registration, decorations, VIP, general reception
<input type="checkbox"/>	5:00 p.m. – 6:00 p.m.	Registration/VIP reception - Continue auction/dinner set up
<input type="checkbox"/>	6:00 p.m. – 7:30 p.m.	Registration General Guests and auction open
<input type="checkbox"/>	7:30 p.m. – 7:45 p.m.	Auction Closes – guests guided to dinner area & tally auction
<input type="checkbox"/>	7:45 p.m. – 9:00 p.m.	Program begins; Honorees, Live auction/Cancer Challenge – <i>Spotters/Recorders</i>
<input type="checkbox"/>	9:30 p.m.	Program ends; Music, Check-out, & Clean-up

Assignments may include: Decorating the room, setting up registration, auction greeting guests, promoting a revenue enhancer, closing of auction, moving items, cashiering, and recording and working floor during voice auction. Most importantly ensuring that our guests have a wonderful evening!

Please advise if you have a skill in any area: \_\_\_\_\_.

Have you volunteered at a Gala before? \_\_\_\_\_(yes/no)

Thank you for wanting to make a difference in the lives of cancer patients! Should you have any questions, please contact: Melissa Buac at **805.963.1577**. Please complete the form and fax to 805.963.6093 or email a completed form to [Melissa.Buac@cancer.org](mailto:Melissa.Buac@cancer.org).

**American Cancer Society – Riviera Ball**

Attention: Melissa Buac – 2267 Las Positas Road, Santa Barbara, CA 93105

For further info: Pam.Brady@cancer.org or (805) 217-9869

**THANK YOU FOR YOUR SUPPORT!**